

Scrutiny Workshop 15 June 10

Scrutiny Workshop 15 June 2010															Average - Mean	Average - Mode
Return Form	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Thirteen			
Course Content																
Aims & Objectives Clear	3	2	1	1	1	1	1	1	2	2	1	2	1	1.46	1	
Aims & Objectives Met	3	2	1	1	1	1	1	1	2	2	1	1	1	1.38	1	
Content Relevant	3	2	1	1	1	1	1	1	3	2	1	1	1	1.46	1	
Event provided useful learning	3	2	1	1	1	1	1	1	2	2	2	2	1	1.54	1	
Be able to transfer learning to	2	2	1	1	1	1	1	1	1	3	2	2	1	1.46	1	
Trainer/Presenter																
Was able to put across message	2	1	1	1	1	1	1	1	1	2	1	2	1	1.23	1	
Encouraged appropriate audience	2	1	1	1	1	1	1	1	1	1	1	1	1	1.08	1	
Managed the time well	1	1	1	1	1	1	1	1	1	1	1	1	1	1.00	1	
Administration																
Pre-event advice & information	3	1	1	1	1	2	1	1	1	2	2	2	2	1.54	1	
Joining instruction was adequate	3	1	1	1	1	1	1	1	1	2	2	1	3	1.46	1	
Handouts were relevant, clear	3	1	1	1	1	1	1	1	1	2	1	2	2	1.38	1	
Any Further comments or suggestions for future events																
7 If this is an indication of the standard of training offered I can't wait for the next - Planning next Monday. LH																
Analysis																
Impossible to discern any issues with a training course which the Councillors were clearly very impressed with.																
Please note scores are 1-5, with 1 being good and 5 being poor.																

Planning all-day 21 June 2010

Trevor Roberts Associates Planning Training all day on 21 June 2010									
		One	Two	Three	Four	Five	Six	Seven	Mean
1st Presenter: Jed Griffiths									
	Content	2	2	1	2	2	1	1	1.571429
	Delivery	2	2	1	1	2	1	3	1.714286
2nd Presenter: Andrew Ashcroft									
	Content	2	2	1	2	1	1	1	1.428571
	Delivery	2	1	1	1	1	1	3	1.428571
Did the training meet your expectations									
	1 Yes								
	2 Yes								
	3 Yes								
	4 Very much so. I have learnt such a lot that will stnd me in good stead.								
	5 Yes very helpful, as it helped me to see better the issues that are material considerations in determining issues.								
	6 Yes, thoroughly enjoyable.								
	7 The content and technical knowledge of the presenters was excellent. The style of delivery was not so good.								
	The layout of the room was poor. The room was freezing cold.								
What other training course are you interested in?									
	3 Improving the planning process.								
Any other comments									
	3 An enjoyable course.								
	4 Both Ged and Adnrew were extremely good in puttinv over the course. Very enjoyable.								
	6 When the Government's changes settle down I'd be very interested in a "considered" assessment								
Analysis									
Content fine. One Councillor was critical of the delivery.									
One Councillor also had issue with the layout of the room and its temperature.									
Actions									
This was the first time Swanley Room was split into two for two training courses.									
Clearly this is not ideal, temperature harder to control and cramped. If possible should not be repeated.									
Please note scores are 1-5, with 1 being good and 5 being poor. The actual feedback form reversed this.									

Planning training PM only 21 June 2010

Trevor Roberts Associates Planning Training afternoon only on 21 June 2010																
		One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Elvn	Twlv	Thrtn	Frtn	Mean
1st Presenter: Jed Griffiths																
	Content	1	1	1	1	1	2	1	-	3	2	1	1	2	1	1.384615
	Delivery	1	1	1	-	1	2	-	-	2	2	1	1	-	-	1.333333
2nd Presenter: Andrew Ashcroft																
	Content	1	1	-	-	-	-	-	1	-	-	-	-	-	-	
	Delivery	1	1	-	-	-	-	-	-	-	-	-	-	-	-	
Please note scores are 1-5, with 1 being good and 5 being poor. The actual feedback form reversed this.																
Did the training meet your expectations																
	1	Yes, I gained a better insight into the planning process and also reinforced the knowledge I have already.														
	2	Yes														
	3	Yes														
	4	Very similar to last time.														
	5	Yes														
	6	Yes, it was very helpful														
	7	Yes														
	8	Yes														
	10	It would have been helpful to have had a lesser discussion on changes in planning law and especially assessments of need														
	11	Yes														
	12	Yes														
	13	Yes														
	14	Yes - There were many other elements - but lack of time														
What other training course are you interested in?																
	4	After the new planning white paper.														
	8	Anything to do with planning.														
	10	Further update in autumn of new planning regulations assessing site viability on major developments														
	11	Further planning - special subjects eg. Section 106 and now: New planning guidelines on development														
Any other comments																
Analysis																
No comments below average, only one comment of average. All other comments either excellent or good.																
Clearly the 2nd presenter played little on no part in the session.																
Suggested that too much comments were made on expected changes in planning law.																
Would suggest that another session on actual changes should be held in the near future.																

Scrutiny Workshop 18 Nov 10

Scrutiny Workshop 18 November 2010											
Return Form		One	Two	Three	Four	Five	Six	Seven	Eight	Average - Mean	Average - Mode
Course Content											
	Aims & Objectives Clear	2	3	1	1	1	2	1	2	1.63	1
	Aims & Objectives Met	2	3	1	1	1	3	2	3	2.00	1 or 3
	Content Relevant	2	2	1	1	2	2	1	2	1.63	2
	Event provided useful learning	3	2	1	2	2	2	1	3	2.00	2
	Be able to transfer learning to Council work	3	2	3	1	3	2	2	3	2.38	3
Trainer/Presenter											
	Was able to put across message clearly	2	3	1	1	1	1	2	2	1.63	1
	Encouraged appropriate audience participation	2	2	1	1	1	1	1	2	1.38	1
	Managed the time well	2	2	1	1	1	1	2	2	1.50	1 or 2
Administration											
	Pre-event advice & information was adequate	2	2	1	1	1	1	1	2	1.38	1
	Joining instruction was adequate	2	2	1	1	1	1	1	2	1.38	1
	Handouts were relevant, clear and timely	2	3	1	1	1	-	-	3	1.83	1
Any Further comments or suggestions for future events											
	3 I felt that the ice breaker was a waste of time and not beneficial to this type of training.										
	4 If the group is an established group, drop the ice breaker section.										
	7 Good content. More time would have produced even better results.										
Analysis											
Overwhelmingly positive.											
Two out of the three that provided comments suggested that the "ice breaker" should be dropped and the third suggested more time would be beneficial.											
Whilst all categories were marked above average, "Being able to transfer learning to Council work" had the lowest score, suggesting that this is one aspect that could be improved.											
Forms 1, 2 and 8 appear to have been filled out by Councillors who view matters more negatively than the others!											

Corporate Governance Training on 25 November							
Return Form	One	Two	Three	Four	Average - Mean	Average - Mode	
Course Content							
Aims & Objectives Clear	2	2	1	2	1.75	2	
Aims & Objectives Met	2	2	1	2	1.75	2	
Content Relevant	2	2	1	1	1.5	1 or 2	
Event provided useful learning	2	1	1	1	1.25	1	
Be able to transfer learning to Cour	2	1	1	1	1.25	1	
Trainer/Presenter							
Was able to put across message cl	2	1	1	1	1.25	1	
Encouraged appropriate audience p	2	2	1	2	1.75	2	
Managed the time well	2	1	1	1	1.25	1	
Administration							
Pre-event advice & information was	2	4	1	2	2.25	2	
Joining instruction was adequate	1	3	1	N/A	1.666667	1	
Handouts were relevant, clear and	-	5	1	N/A	3	1 or 5	
Number of participants	Just right	Too few	Too few	Just right			
Length of session	Just right	Just right	Just right	Too short			
What did you like most about the session							
1	It kept moving and didn't get bogged down in technical detail						
2	That it was informal yet still informative						
3	Interactive, informal, unintimidating						
4	The fact that it was run by somebody who knew his subject and was able to show the relevance of principles to the working of SCDC						
What did you like least about the session							
1	The venue - but we can't do much about that						
2	Lack of hand out and possibly could have done with some examples to aid presentation.						
3	Difficult subject but that is why I went						
4	Very formal setting although I appreciate that having extended the invitation to all 57 members thought had been given to accommodating them had they all turned up						
What do you intend to do differently as a result of the session							
2	Look closer at processes etc.						
3	Better understanding should lead to greater tolerance!!						

Return Form	One	Two	Three	Four	Average - Mean	Average - Mode
4 Start to attend Corporate Governance Committee meetings.						
Do you have any additional personal development needs						
2 More training of this nature.						
3 Lots						
4 Loads! Many I can achieve through personal study and through my planned programme of meeting attendance but I do have a need for help with In-site.						
I know it can do more for me than I currently use it for.						
Any Further comments or suggestions for future events						
3 Good introduction - pitched just right.						
4 Affordable housing. My recent exposure to the subject of Exception Sites has identified a need to understand the process both of getting an identified site through to the point of being built and also the criteria for who qualifies for such local affordable housing and how those criteria are applied in practice.						
Analysis						
Well received training course. Too few participants, emphasised by too large a venue.						
One respondent wanted handouts.						

Presentation	Date	Use of info	Timeliness	Clarity of information	Presentat ion	Questions answered clearly	Comments	Name	Suggestions for future presentations
Finance for Members	02-Dec-10	1	2	2	2	1			
	02-Dec-10	1	2	2	2	1	Same again please with figures when known. Useful session. Thank you		
	02-Dec-10	1	1 1/2	1/2	1/2	1	It was so engaging that 2 hours seemed to flash by	Lynda Harford	already suggested as a group
	02-Dec-10	2	2	3	2	1		Ed Stonham	
	02-Dec-10	1	1	2	1	1	Examples needed to easily show processes, glossary	Jose Hales	
	02-Dec-10	2	2	2	2	2	First bit was a bit of a gallop, but once we got down to specifics it went very well for me	B. Smith	Same again but with further added detail and the specifics of the finance settlement
	02-Dec-10	2	2	3	3	2	A worked example & better slides	Peter Topping	

Presentation	Date	Use of info	Timeliness	Clarity of information	Presentat ion	Questions answered clearly		Comments	Name	Suggestions for future presentations
	02-Dec-10	1	1	3	1	2		Pre-meeting glossary needed. Possibly housing £200m explained in greater detail. Translation of government ideas into what we can do with the cash we have and the projected cash	Liz Heazell	
	02-Dec-10	2	3	2	2	1		Would like a similar session when we know the grant for 2011	Jim Stewart	
	02-Dec-10	1	1	1	1	1			Tom Bygott	
	02-Dec-10	1	1	1	1	1			Roger Hall	
	02-Dec-10	1	1	1	1	1		More detail and more interesting than other training we've had over the years. Very useful	Hazel Smith	
	02-Dec-10	2	2	3	2	2		Very useful.Helps backbenchers see the pressures and choices more clearly!	Steve Harangozo	As discussed

Officer Member relations 10 Dec 10

Member Officer Relations 10 December 2010					
Return Form		One	Two	Three	Four
Course Content					
	Aims & Objectives Clear	1	1	1	1
	Aims & Objectives Met	1	1	1	1
	Content Relevant	1	1	1	1
	Event provided useful learning	1	1	1	1
	Be able to transfer learning to Council work	1	1	2	1
Trainer/Presenter					
	Was able to put across message clearly	1	1	1	1
	Encouraged appropriate audience participation	1	1	1	1
	Managed the time well	1	1	1	3
Administration					
	Pre-event advice & information was adequate	N/A	1	2	4
	Joining instruction was adequate	N/A	1	1	1
	Handouts were relevant, clear and timely	N/A	1	1	1
No. of Participants:		Just right	Just right	Just right	Too few
Length of session:		Just right	Just right	Just right	Just right
What do you like most about the session:		Frankness of discussion		It was lively and fast moving	A free flow of ideas/views
What did you like least about the session:		The people who should have attended, didn't.		No particular dislikes	Very little officer views voiced
What to do you intend to do differently as a result of training		Warn officers of queries coming		Try to make appointments where possible	I will think more carefully about officer time and try to use it more sparingly

Return Form		One	Two	Three	Four
Any issues that you expected the training to cover, but weren't		No		No	
Do you have any additional personal development needs:		Plenty		Nothing immediate	
Any Further comments or suggestions for future events					
Analysis					
feedback. The fact that members liked the frankness and informality of the training session is					

Officer Member relations 10 Dec 10

Five	Six	Seven	Eight	Nine	Ten	Average - Mean	Average - Mode
		2	2	1	1	1	1.22
		2	2	1	1	1	1.22
2		1	1	1	1	1	1.10
1		1	1	1	1	1	1.00
2		1	1	1	1	1	1.20
2		1	1	1	1	2	1.20
1		1	1	1	1	1	1.00
2		1	2	2	1		1.56
2	N/A		3	1	3	3	2.38
3	N/A		2	2	1	3	1.75
2		1	2	1	1	2	1.33
Too few	Just right	Just right	Too few & Just right	Too few	Too few		
Just right	Just right	Too short	Just right	Just right	Just right		
The Chief Exec. Input the openness of the session.	Its relevance &, for me, timeliness.	Informality & honesty	Frank exchange of views	The informality			
The environment		Slight problem with hearing	Layout of room	Location	N/A		
Make an appointment with officers, not drop in.	Be more dilligent about forewarning officers of subjects that I want to discuss.	Communication	Not distribute political info with the SC Magazine on Chesterton Fen	Not too much, but perhaps more e-mail	Inter		

Officer Member relations 10 Dec 10

Five	Six	Seven	Eight	Nine	Ten	Average - Mean	Average - Mode
	No. I think the effectiveness of some of the officer - led training sessions comes from them being focussed it is great to see other sessions being identified & planned.	No		No	N/A		
	Media as identified today	IT	Data protection - expectation of information being available that isn't and should we register individually?	Probably	Probably		
	I am fortunate enough to participate in the member development T&F Group. There are things that come out of training sessions that we attend that will be very helpful to progress in that forum. ?						

Insite 24 January 2011

Finance Scrutiny Workshop on 3 February 2011			Scores 1-5, 1 good - 5 bad								
Form No.	Course Content					Presenters/Trainers			Administration		
	Aims Clear	Aims Met	Content Relevant	Participation encouraged	Useful learning	Practical for Council Work	Clear message	Time managed well	Audience Participation	Pre-event advice & Info	Joining Instruction
1	2	2	1	1	2	1	1	1	1	2	2
2	3	2	1	1	2		2	2	1		
3	2	2	2	1	1	2	2	2	1	2	
4	1	2	2	1	1	2	2	1	2	1	1
5	3	2	3	1	2	1	2	1	1	3	2
Comments											
2	I was not sure what these were we only had the title not the specific					Hopefully					
3											
Analysis											
Overall good, with mostly 1s and 2s. There were two threes in "aims clear" and one in pre-event advice & info. Possibly this could have been clearer.											

Finance Scrutiny Workshop on 3 February 2011				Scores 1-5, 1 good - 5 bad					
Form No.	Aims Clear	Aims Met	Content Relevant	Useful learning	Practical for Council Work	Clear message	Participation encouraged	Time managed well	Pre-event advice
1	3	3	1	1	?	1	1	3	2
2	1	1	1	1	2	1	1	1	2
3	1	1	1	1	1	1	1	1	1
4	1	2	1	1	3	1	1	2	n/a
5	2	3	3	2	4	2	3	2	2
6	1	1	1	1	1	1	1	1	1
7	1	2	1	2	2	1	1	1	1
Analysis									
Mostly positive comments with the only criticism being made about the IT support									

Finance Scrutiny Workshop 3 February 11

Finance Scrutiny Workshop on 3 February 2011				Scores 1-5, 1 good - 5 bad							
Form No.	Aims Clear	Aims Met	Content Relevant	Useful learning	Practical for Council Work	Clear message	Participation encouraged	Time managed well	Pre-event advice	Joining Instruction	
1	3	3	3	5	5	5	3	3	1	1	
2	1	2	1	1	2	3	2	2	2	3	
3	1	1	1	1	1	1	1	1	1	1	
4	1	1	1	1	2	1	1	1	3	3	
5	1	1	1	1	1	1	1	1	1	1	
6	2	2	2	1	2	1	1	3	1	1	
7	1	1	1	1	1	1	1	1	2	2	
8	1	1	1	1	1	1	1	1	1	1	
9	2	3	2	2	3	3	2	2	2	2	
10	1	1	1	1	1	1	1	1	1	1	
11	1	1	1	1	1	1	1	1	1	1	
12	3	3	3	3	3	3	3	3	3	3	
13	2	2	2	1	1	1	1	1	3	2	

Finance Scrutiny Workshop 3 February 11

Clear Handouts	Numbers on course	Length of session	Likes	Dislikes	What will you now do differently	Issues not covered?	Any additional needs?	Further Comments?
2								
1								
1	Just right	Just right	Opportunity to ask questions	Nothing	Will explain Council finances	Capital expenditure		
1	Just right	Just right	Informal & Friendly	Nothing much	?	No	Not really	Good - Well Done
1	Just right	Just right	Entertaining & Informative	Nothing	Question more	No	Loads. Waiting for personal development interview	
1	Just right	Just right	Clear explanations & answers	slow, less focussed middle session				Keep members advised of changes in Government policy and its impact
1	Just right	Just right	Clear presentation	Lack of certainty. Need an update.	Understant budget discussions at full Council			Timing was good. Food welcome. Came straight from work.
1	Just right	Just right						
2	Just right	Just right	Diagrammatic slides	Difficult hearing	?	None	A greater understanding of Govt. finance	
1	Just right	Just right	Clear interactive	The information!				Very helpful. Thanks I have a better understanding
1	Just right	Just right	Clear information				Continued updates on finance	
4	Just right	Just right						
2	Too few	Just right			We have been told that there would be no rate increase & we'd take the freeze grant. But that's not so.			

Performane Management (CorVu)			Scores 1-5, 1 good - 5 bad										
Form No.	Aims Clear	Aims Met	Content Relevant	Useful learning	Practical for Council Work	Clear message	Participation encouraged	Time managed well	Pre-event advice	Joining Instruction	Clear Handouts	Numbers on course	
1 (9 Feb)	3	3	3	3	3	3	3	3	3	3	3	3	Just right
2 (15 Feb)	1	1	1	1	1	1	1	1	1	1	1	1	
3 (23 Feb)	1	1	1	1	1	1	1	1	1	1	1	1	Just right
4 (23 Feb)	1	1	1	1	1	1	1	1	1	1	1	1	Just right
5 (24 Feb)	1	1	1	1	1	1	1	1	1	1	1	1	Too few
Analysis													
Very positive. No criticism. Form 1 does not explain average scores and is outweighed by four other perfect scores.													

Length of session	Likes	Dislikes	What will you now do differently	Issues not covered?	Any additional needs?	Further Comments?
Just right						
Just right	Very relevant to members		Use CorVu reports esp. for Scrutiny			
Just right	I hadn't realised there was so much information available. So v. useful. Interactive.	Nothing	Gather reports. Seek more in-depth info. Provide more info in my village newsletters.	All were covered.		
Just right	Relevant information			None	IT Skills	